

Junior Staff members are essential to the success of HOBY Cal-Central. They serve as role models to the Ambassadors and provide key logistical support to the operations of the seminar. Junior Staff are expected to:

- Be present during the **entire** leadership seminar weekend.
- Participate in pre-seminar staff training.
- Serve as OUTSTANDING role models for Ambassadors.
- Collaborate effectively with the Senior Staff and Operations Team by working with an assigned group of Ambassadors and/or in supporting seminar operations.
- Assist with pre-seminar planning throughout the year by joining a specific committee and following up with Directors – including any phone calls and emails pertaining to seminar planning.
- Learn multiple aspects of the Seminar experience as an introduction to future volunteer positions.

I, _____, having read and understood the application and its contents, affirm that I agree to the expectations of being a Junior Staff member.

Please initial in each blank after reading.

_____ If I am selected for the 2016 HOBY Cal Central Junior Staff, I will be available to attend HOBY Cal Central at Cal Lutheran University in Thousand Oaks, CA, beginning at 2:00pm on the Wednesday⁺⁺ before the seminar through the end of the day (approximately 5:00 pm) on Sunday. ^{**Seminar date is still being finalized with Cal Lutheran, but will be one of the first three weekends of June.} I will communicate this information as soon as it is finalized.

_____ I understand that I cannot leave during the seminar for any reason, including, but not limited to, ACT/SAT tests. Once I check in on Wednesday, I will NOT leave until the completion of the seminar on Sunday.

_____ I understand that I will be expected to attend a Junior Staff retreat to be held over one weekend in May in Thousand Oaks, CA. I understand that it is important to attend this retreat to be a part of training and preparation for the seminar.

_____ I understand that I will be expected to attend at least one pre-seminar planning meeting between January-April 2016 at locations determined at a later date.

_____ I understand that I am expected to complete and document at least 100 hours of volunteer service prior to the 2016 leadership seminar.

_____ In addition to this application I am aware that I must fill out a National Volunteer Application at: <http://hoby.org/volunteeropportunities.php> for the 2016 seminar. You must fill this form out each year you wish to volunteer for HOBY Cal Central. Click on Apply Online under "HOBY Youth Programs - Locally in Every State." This application takes less than 5 minutes.

^{**Please note, your volunteer application on HOBY Online may be approved but this does NOT mean you have been accepted on J Staff. You will receive notification of your status on J Staff directly from Collin Wachter..}

_____ I will fundraise to adhere to goals set by the Director of Junior Staff and Director of Fundraising throughout the year – I agree that by attempting to raise money on a monthly basis I will allow ample time to efficiently meet a goal.

_____ I will fundraise a total contribution of \$300 to HOBY Cal Central to be turned in by the Junior Staff retreat to be held in May, 2016. This donation may be obtained through local cooperating organizations, business or personal donation. This donation can be in the form of gift cards, gifts-in-kind, cash, or check.

_____ I will adhere to a communication program that involves timely responses to all emailed communication sent to me. I will have my **own** email that I can personally access and I will respond within a 48 hour time frame to **any necessary email from any Cal Central director**. **I agree that repeated failure to respond to communication is grounds for dismissal from my volunteer position.

Applicant's Signature

Date

Parent/Guardian Signature (if Applicant is under 18)

Date

Please email this completed application to **Collin@hobyca.org**.

***After October 17th any applicant may be subject to a waiting list position. Initial selections will be made after the beginning application period has closed. All applications will be accepted, but positions will be based on availability.*

Additionally, in order to complete the application process, please mail this COMPLETED and SIGNED application to:

Collin Wachter
21708 Canyon Heights Circle
Santa Clarita CA, 91390

Questions? Email Collin.wachter@gmail.com.

Section I: APPLICANT INFORMATION

Name: _____

Phone Number: _____ Can You Send/Receive Texts on this Phone? _____

Email Address: _____

Ambassador Year / Seminar Site: _____

Facilitator's Name: _____

Date of Birth: _____

T-shirt Size: _____

Have you been a member of the HOBY Junior Staff in the past? (Circle one) Yes No
If yes, please list the seminar year(s) and the senior staff member(s) you worked with
(e.g., 2006, Hugh O'Brian): _____

How many hours of service have you completed since the 2015 seminar? _____

What Type of Service Projects / Programs have you worked on for hours? _____

What alumni events have you participated in following the 2015 seminar? _____

Have you recruited an Ambassador from your high school for the 2015 seminar?

Have you applied to any other HOBY seminars for the 2015 seminar season? _____

If yes, have you been accepted and to what seminar site? _____

HOBY Cal Central J-Staff will be helping with pre-seminar duties by joining a planning committee. Please rank all of the following in order of preference with 1 being most interest and 5 being least, or list no preference if you are equally interested in all areas:

_____ **Recruitment**-Assist Director of Recruitment by visiting and/or calling local schools to promote HOBY registrations.

_____ **Fundraising**-Assist Director of Fundraising with donations of all kind, including monetary, gift-in-kind, supplies, food/beverage, etc.

_____ **Programming**-Assist Director of Programming with creating a program, planning activities, and securing speakers for the seminar.

_____ **Operations**-Assist the Director of Operations with all behind-the-scenes functioning, including housing, transportation, registration, check-out, parent luncheon, etc.

_____ **Media**-Assist the Director of Media by helping to create and manage Social Media profiles and content, help with pictures and video during seminar etc.

_____ **No Preference** – I will gladly assist in any area necessary

**Please Note that placement is different per committee – Committee Size, Tasks, and overall expectations are set by each Director. It is possible that not all JSTAFF will have a pre-seminar committee.

*Please only answer the following question if you are at least **18 years old and have served as J-Staff in two previous seminars:**

Are you interested in serving as a Junior Facilitator? (You'd be asked to assist one facilitator during HOBY Seminar, not as a J-staffer, but more of a Facilitator-In-Training) _____ If yes, please write on a separate page why this would be a great position for you.

Section II: SHORT ESSAYS

On a separate page, please attach your responses to each short essay question below.

- 1) I want to be a member of the 2016 Junior Staff because...? I know that I will be perfect and make an impact for the ambassadors because...?
- 2) What is one thing you learned about yourself at HOBY? How has this new knowledge impacted you?
- 3) When my friends and family ask me about HOBY I tell them that it is...?
- 4) How would you describe your leadership style? What are your strengths? What are your weaknesses? How can you maximize or minimize these?
- 5) If you were in charge of the seminar, what would the theme be, remembering that this theme will carry over into programming, the group names, and the t-shirts?
- 6) In what ways are you involved in school or community leadership outside of HOBY?
- 7) My friends describe me as? My family describes me as? I describe myself as?
- 8) As a HOBY Volunteer, what role(s) do you want to learn more about? I.e. What committee or team do you want to work with? Why? Do you have any ideas that can help in this area?
- 9) Is there anything else you want us to know?